

## Welcome in electronic bank NLB Proklik

Thank you for selecting the electronic bank NLB Proklik. To ensure that your first installation is quick and simple and that you can use the NLB Proklik in an efficient manner, we have provided for you a short overview of instructions below.

The version will only function smoothly on the operating systems Microsoft Windows Vista, Win 7, Win 8, Win 8.1 and Win 10, which is why we recommend that you upgrade the operating system of your computer before the first installation.

You only have to take two further steps before you can start using NLB Proklik:

- 1. Make all the necessary arrangements for the use of the smart card/USB key. You will receive two separate letters from Halcom CA via mail, for the reasons of security:
  - smart card/USB smart key with a qualified digital certificate One for all (Ena za vse),
  - personal password (PIN) and unlocking code (PUK),
  - written certificate of authenticity of the digital certificate.

## After receiving the letters from Halcom CA, you are required to do the following:

- write your tax number on the certificate of authenticity of the digital certificate, sign the copy and send it by mail to the following address:
  NLB d.d., Ljubljana, Oddelek za vsebinsko podporo elektronskega poslovanja strank, Šmartinska 132, 1520 Ljubljana;
- After receiving the completed written certificate, the NLB will activate your NLB Proklik.

## 2. Install NLB Proklik.

Select the appropriate first installation (single- or multi-user version) at <u>www.nlb.si/proklik-en#tab-new-upgraded-version</u>. If you require help with the installation, use the Short instruction manual which describes all the necessary steps and also includes pictures.

If your company uses the **multi-user version with a common database**, contact Halcom d.d. (phone no.: +386 1 200 33 69, e-mail: <u>helpdesk@halcom.si</u>) for instructions about the installation of all programmes. Their experts will advise you and, at your request, install the common database and complete the installations at the authorised persons.

More information about NLB Proklik, its use and new features is available at the website: <u>www.nlb.si/proklik-en</u> and in the User manuals with text and pictures at <u>http://www.nlb.si/proklik-en#tab-manuals-and-forms</u>.

If you have any technical questions and require assistance with the installation of NLB Proklik, call us at **+386 1 477 20 60** on business days from 8 a.m. to 8 p.m. and on Saturdays from 9 a.m. to 7 p.m. or write to proklik@nlb.si.

We wish you a successful installation and e-banking in NLB Proklik!